

# + Volunteer Role: Club Outreach and Equipment Donation Officer



## Volunteer Role: Club Outreach Officer

As the Club Outreach & Equipment Donations Manager for our low-cost sports clothes recycling project, you will be instrumental in expanding our reach within the sporting community and coordinating the collection and distribution of sports equipment donations. Your role will involve establishing partnerships with sports clubs, organising equipment drives, and ensuring that donated items reach us for distribution. Here's what you'll be doing:

### Essential Job Functions

**Partnership Development:** Identify and reach out to sports clubs, schools, community centers, and other organizations to establish partnerships and collaborations. Advocate for our charity's mission and the benefits of donating and recycling sports clothing and equipment.

**Equipment Donations Coordination:** Organize equipment drives and donation events to collect gently used sports clothing, footwear, and equipment. Coordinate with volunteers and partner organisations to ensure smooth collection, sorting, and distribution processes.

**Inventory Management:** Keep track of donated items and maintain an organised inventory of available sports clothing and equipment. Liaise with out donation sorters to ensure that donated items are sorted, cleaned, and prepared for redistribution in a timely manner.

**Club Outreach:** Provide support and resources to sports clubs interested in donating or receiving equipment. Facilitate equipment donations to clubs and individuals in need, based on their specific requirements and requests.

**Community Engagement:** Engage with local communities to raise awareness about the importance of recycling and reusing sports clothing and equipment. Engage with other organisations to dispose of donations that may not be suitable for us

### Experience

- Strong communication and interpersonal skills.
- Ability to build and maintain relationships with diverse stakeholders.

- Organisational skills and attention to detail.
- Passion for promoting sustainability and recycling in sports.
- Understanding of sports equipment and clothing needs across different sports and age groups.
- Willingness to work collaboratively with volunteers and partner organisations.

## **Benefits**

- Opportunity to make a positive impact by promoting sustainability and access to sports equipment for all.
- Gain valuable experience in community outreach, partnership development, and inventory management.
- Join a supportive and passionate team dedicated to making a difference in the sporting community.
- Enhance your communication and organizational skills while contributing to a meaningful cause.
- Flexible scheduling and the chance to tailor your involvement based on your interests and availability.

## **Working Conditions**

We anticipate that this role will require about 8-10 hours (working from home) a month plus any events you would like to attend.